



योजना तथा वास्तुकला विद्यालय, नई दिल्ली

संसद के अधिनियम के तहत "राष्ट्रीय महत्व का संस्थान"

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

School of Planning and Architecture, New Delhi

An "Institution of National Importance" under an Act of Parliament
(Ministry of Human Resource Development, Government of India)

Ref.No.11FC/SPA/2020

14th September, 2020.

**TO ALL MEMBERS OF FINANCE COMMITTEE OF SCHOOL OF PLANNING AND
ARCHITECTURE, NEW DELHI**

**SUBJECT: MINUTES OF THE 11TH FINANCE COMMITTEE MEETING OF THE SCHOOL
OF PLANNING AND ARCHITECTURE, NEW DELHI HELD ON MONDAY, 14TH
SEPTEMBER, 2020 AT 11.00 A.M. (ONLINE /OFFLINE MODE)**

Sir/Madam,

I am directed to forward herewith Minutes of the 11th Finance Committee Meeting of the School of Planning and Architecture, New Delhi held on Monday, 14th September, 2020 at 11.00 a.m. at New Committee Room of the SPA.

Yours faithfully,

(Umakant Agarwal)
Registrar - Secretary

Encl.: As stated above

1.	Dr. Amogh Kumar Gupta Chairperson-FC 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	5.	Prof. Dr. D. S. Meshram President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn., New Delhi-110002
2.	Prof. Dr. P. S. N. Rao Director SPA, New Delhi – 110002	6.	Prof. Dr. Raneer Vedamuthu Dean School of Architecture and Planning Anna University, Chennai – 600025
3.	Shri Madan Mohan ADG (NITs/SPAs) & Bureau Head (TE) Government of India Ministry of Education Department of Higher Education, Shastri Bhawan, New Delhi-110001	7.	Shri Umakant Agarwal Registrar - Secretary School of Planning and Architecture, New Delhi-110002
4.	Ms. Darshana M. Dabral Joint Secretary & Financial Advisor Government of India Ministry of Education Department of Higher Education Room No.120-C, Shastri Bhawan, New Delhi-110001		

योजना तथा वास्तुकला विद्यालय : नई दिल्ली
SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

MINUTES OF 11th FINANCE COMMITTEE MEETING OF THE SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON MONDAY, 14th SEPTEMBER, 2020 AT 11.00 A.M. IN THE NEW COMMITTEE ROOM OF THE SPA, DELHI (OFFLINE / ONLINE MODE)

Present:

1.	Dr. Amogh Kumar Gupta Chairperson, FC	Chairperson
2.	Prof. Dr. P.S.N. Rao Director	Member
3.	Shri Pawan Kumar, US, MoE (Representative of Shri Madan Mohan ADG (NITs/SPAs) & Bureau Head(TE), Ministry of Education)	Member
4.	Shri Anil Kumar, Director(Fin), MoE (Representative of Ms. Darshana M. Dabral, JS & FA, Ministry of Education)	Member
5.	Prof. Dr. D.S. Meshram (Nominee of BOG)	Member
6.	Prof. Dr. Ranee Vedamuthu (Nominee of BOG)	Member
7.	Shri Umakant Agarwal Registrar	Secretary

The Members mentioned at Sl.Nos. 3,4, & 6 attended the Meeting Online through VC Mode.

Shri Umakant Agarwal, Registrar-Secretary welcomed all Members of the FC and requested the Chairman to start the Meeting.

The Chairman welcomed all the Members and called the meeting to order.


14/9/2020

11 FC ITEM NO. 1:	TO CONFIRM THE MINUTES OF 10 th FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 13 TH NOVEMBER, 2019
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The Minutes of the 10th Finance Committee Meeting of the School held on 13th November, 2019 were circulated to the all Members on 25th November, 2019 with the request to forward their comments, if any, on the Minutes within two weeks' time. No comments were received.

The Minutes of the 10th Meeting of Finance Committee were confirmed.

11 FC ITEM NO. 2:	TO CONSIDER ACTIONS TAKEN ON THE MINUTES OF THE 10 th FINANCE COMMITTEE MEETING OF THE SCHOOL HELD ON 13 th NOVEMBER, 2019
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The FC noted and approved the ATR on the Minutes of the 10th FC.

11 FC ITEM NO. 3:	TO CONSIDER REVISION IN HIRING CHARGES OF PREMISES OF THE SCHOOL
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The FC approved the revision of charges to be charged as proposed and also approved to procure PA System from GeM for usage.

11 FC ITEM NO. 4:	TO CONSIDER REVISION IN THE PAYMENT OF HONORARIUM FOR THE SPECIAL LECTURES ORGANIZED DURING EDUCATIONAL TOURS
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The FC approved the payment of honorarium of Rs.1,600/- per lecture hour for the Special lectures delivered during Educational Tours.



14/9/2020

11 FC ITEM NO. 5:	TO CONSIDER ENHANCEMENT OF CHARGES FOR VARIOUS ACADEMIC CERTIFICATES
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The FC approved the enhancement of charges, as under:

S.No.	Description of Work	Existing Amount (In Rs.)	Proposed Amount (In Rs.)	Remarks
1	Provisional Certificate	Nil	Nil	
2	Degree Certificate - Registration Fee	500	1000	
3	Duplicate marksheet per exam (1-2 years)	200	500	
4	Duplicate marksheet per exam (2-10 years)	500	1000	
5	Duplicate marksheet per exam (Above 10 years)	1000	2500	
6	Duplicate Identity Card	200	500	
7	Migration Certificate	500	1000	
8	Carryover/Supplementary Examination Fee	500	1000	
9	Re-totalling of Award Sheet subject wise	200	500	
10	Duplicate Degree Certificate	1000	5000	
11	Degree Verification Fee	1500 (US\$ 50)	2000 (US\$100)	
12	Attestation of Academic Records for pursuing higher Studies after passing from the School	Nil	1000 per set + 1500 Postage charges*	*Various universities/ Organisations are accepting attested document through post only
13	Attestation of Academic Records for pursuing higher Studies presently studying in the School	Nil	500 per set + 1500 Postage charges*	*Various universities/ Organisations are accepting attested document through post only
14	Attestation of Academic Records for Evaluation purposes	1500	2500 per set + 2000 Postage charges	

It was also deliberated that charges for Item No.9 regarding retotaling will be refundable to the student if error in retotaling is noticed.


14/9/2020

11 FC ITEM NO. 6:	TO CONSIDER ANNUAL ACCOUNTS RECEIVED FROM CA OF THE SCHOOL
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The annual accounts were in the uniform format issued by MHRD. The FC considered and approved the Audited Annual Accounts of the School for the financial year 2019-2020, subject to adding a statement showing depreciation of assets from the last financial year in the Income and Expenditure Statement of the Annual Accounts, as per format of Ministry.

11 FC ITEM NO. 7:	TO CONSIDER NOTIFICATION REGARDING ENHANCEMENT IN LICENCE FEE AND ADOPTING THE SAME FOR RESIDENTIAL FLATS AT MAHARANI BAGH RESIDENTIAL COMPLEX OF THE SCHOOL
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The FC approved the recommendation of the Committee and adopting the same from the staff residing in the SPA residential flats. It was approved to adopt revise rates as per notification of the Directorate of Estates from time to time.

11 FC ITEM NO. 8:	TO CONSIDER TEMPORARY REVISION OF MESS SUBSIDY (BY MHRD) OF 75% TO 100%, DURING HOSTEL CLOSURE, DUE TO COVID-19
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Considering the situation, the FC recommended the contribution of 100% mess subsidy, during hostel closure period till the situation normalizes.

11 FC ITEM NO. 9:	TO CONSIDER ESTABLISHING INTERNET CONNECTIVITY FROM PLANNING BUILDING TO ARCHITECTURE BUILDING THROUGH UNDERGROUND OPTICAL FIBRE CABLE
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The FC recommended the internet connectivity through underground optical fibre cable at a one time cost of Rs.10,00,000/-, adhering to the GFR provisions as per CVC guidelines issued from time to time.


14/5/2020

11 FC ITEM NO. 10:	TO CONSIDER RECOMMENDATIONS OF THE 09 TH BWC HELD ON 08 TH SEPTEMBER, 2020
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The FC noted the recommendations of the 09th BWC held on 8th September, 2020 and recommended as under:

1. With regard to 09 BWC ITEM NO.1, Comprehensive Renovation and Modernization of Kitchen and Dining Hall in the Planning Campus at ITO, the FC recommended the work of renovation and modernization of Kitchen and Dining Hall in the Planning Campus at a total cost of 26,07,083/- (Rupees twenty-six lakh seven thousand and eighty-three only). The work should be carried out as per CPWD procedure/rates adopted in such matters and also adhering to the GFR provisions including transparency in award of such works as per CVC guidelines issued from time to time.
2. With regard to 09 BWC ITEM NO.2, - Structural Audit of the Buildings of the School to Make Buildings Seismically Compliant, the FC recommended to get the structural safety audit for seismic compliance done by a government engineering college / university/IIT Delhi, with suitable support from CPWD.

11 FC ITEM NO. 11:	TO CONSIDER REVISION OF- (A) UPPER AGE LIMIT AND (B) REMUNERATION FOR ENGAGEMENT OF CONSULTANTS
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The FC discussed the matter and approved the following:

- (a) Extension of age of appointment of retired Government employees as consultants shall be restricted to 65 years. Further, no new ad hoc appointments \ Consultants shall be made on account of COVID-19 financial restrictions.
- (b) Enhancement of remuneration of specialist medical officer/clinical psychologist etc. to Rs.30,000/- p.m. plus Rs.2,500/- per visit, if the visits exceed 15 visits in a given month (subject to maximum 4 extra visits) i.e. not exceeding Rs.40,000- in a month.

The Meeting ended with vote of thanks to the Chair.

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14/9/2020