Self appraisal report for Year (2024-25)

Auditor Agency: Virender Kumar Bharti(Indian Institute of Mass Communication)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: School of Planning and Architecture

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://spa.ac. n/contact-us	Fully Met	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://spa.ac. n/administrati on	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://spa.ac. n/vision-and- mission	Fully Met	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	https://spa.ac. n/sites/default, files/2024-04/ Power%20an d%20Duties% 20of%20Offic ers_0.pdf		1.28	Okay
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://spa.ac. n/sites/default files/2024-04/ Organisationa %20Chart.pdf		1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://spa.ac.in/sites/default/files/2024-05/Transfer-Order-of-HoD-and-Deans_0.pdfhttps://spa.ac.in/administrations/heads-of-departmentshttps://spa.ac.in/sites/default/files/2025-05/cic.pdf	Fully Met	1.28	Okay
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]		•			
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://spa.ac.i n/sites/default/ files/2024-04/ Power%20an d%20Duties% 20of%20Offic ers_0.pdf http s://spa.ac.in/a dministrations/ spa-offices		1.92	Okay
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://spa.ac.i n/sites/default/ files/2024-04/ Power%20an d%20Duties% 20of%20Offic ers_0.pdf		1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Statutes.pdf h tps://spa.ac.in sites/default/fil es/SPA%20A CT%202014.p df https://spa. ac.in/sites/def ault/files/2024 -04/Power%2 0and%20Duti es%20of%20 Officers_0.pdf	t / I	1.92	Okay
1.2.4	Work allocation	Fully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Power%20an d%20Duties% 20of%20Offic ers_0.pdf http s://spa.ac.in/a dministrations spa-offices		1.92	Okay
1.3	Procedure followed in decision making pro-	cess [Section	4(1)(b)(iii)]				-
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.P		1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.P	iFully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.P DF https://spa .ac.in/sites/default/files/SPA %20ACT%20 2014.pdf https://spa.ac.in/sites/default/files/ /2024-04/Statutes.pdf	f f	1.54	Okay
1.3.4	Time limit for taking a decisions, if any	Not Met	1.54	0	empty	Fully Met	1.54	Okay
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.P		1.54	Okay
1.4	Norms for discharge of functions[Section 4	l(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://spa.ac. n/sites/default files/2024-04/ Statutes.pdf		1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://spa.ac. n/sites/default, files/2024-04/ Statutes.pdf		1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://spa.ac. n/	iFully Met	1.54	Okay
1.4.4	Time-limit for achieving the targets	Not Met	1.54	0	empty	Fully Met	1.54	Okay
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://spa.ac. n/grievances	iFully Met	1.54	Okay
1.5	Acts, rules, regulations, instructions, manual	s and records	for disc	charging fu	inctions[Sections	on 4(1)(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Partially Met		1.30	https://spa.ac. n/sites/default, files/2024-04/ Statutes.pdf https://spa.ac.in/ library https:// spa.ac.in/reso urces/docume ntation-and-publications-unit https://spa.ac. n/academics/spa-new-delhi- prospectus-20 24-25 https://spa.ac.in/sites/ default/files/20 24-05/Ordinance-No-1-Examination-Rules- 2017.pdf https://spa.ac.in/an	iPartially Met	1.30	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nual-report htt	t		
					ps://spa.ac.in/	1		
					downloads htt			
					ps://spa.ac.in/	1		
					sites/default/fi	I		
					es/2024-05/St	t		
					udent%20Har	1		
					dbook%20201	1		
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					s/default/files/	,		
					2024-05/Stud			
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					ook%202018-			
					19.pdf https://			
					spa.ac.in/sites	3		
					/default/files/2	:		
					024-05/PhD-0	O		
					rdinance-II-Re	9		
					vised-24-03-2			
					023.pdf https:/	/		
					/spa.ac.in/grie	•		
					vances https:/	//		
					spa.ac.in/sites	3		
					/default/files/2	:		
					024-05/Sexua	ıl		
					_Harassment			
					_policy.pdf			
1.5.2	List of Acts, rules, regulations, instructions,	Fully Met	2.6	2.60	https://spa.ac.		2.60	Okay
	manuals and records.				n/sites/default			
					files/2024-04/			
					Statutes.pdf h	ιT		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tps://spa.ac.in	/		
					library https://			
					spa.ac.in/resc			
					urces/docume)		
					ntation-and-pu	J		
					blications-unit			
					https://spa.ac.	.i		
					n/academics/s	5		
					pa-new-delhi-			
					prospectus-20)		
					24-25 https://s			
					pa.ac.in/sites/	,		
					default/files/20			
					24-05/Ordinar	า		
					ce-No-1-Exan	n		
					ination-Rules-			
					2017.pdf https	6		
					://spa.ac.in/an	n		
					nual-report htt			
					ps://spa.ac.in/	′		
					downloads htt			
					ps://spa.ac.in/	′		
					sites/default/fi			
					es/2024-05/St	t		
					udent%20Har	1		
					dbook%20201	1		
					9-20.pdf https	:		
					//spa.ac.in/site			
					s/default/files/			
					2024-05/Stud			
					ent%20Handb			
					ook%202018-			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					19.pdf https://spa.ac.in/sites/default/files/2024-05/PhD-Ordinance-II-Revised-24-03-2023.pdf https://spa.ac.in/grievanceshttps:/spa.ac.in/sites/default/files/2024-05/Sexua_Harassment			
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	_policy.pdf https://spa.ac. n/sites/default files/SPA%20 ACT%202014 .pdf https://sp a.ac.in/sites/d efault/files/202 4-04/Statutes. pdf https://spa .ac.in/sites/de ault/files/2024 -05/Ordinance -No-1-Examin ation-Rules-2 017.pdf https://spa.ac.in/site s/default/files/ 2024-05/Stud	<u>2</u>	2.60	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent%20Handb ook%202019- 20.pdf https:// spa.ac.in/sites/ /default/files/2 024-05/PhD-Ordinance-II-Revised-24-03-2 023.pdf			
1.6	Categories of documents held by the author	ority under its co	ntrol[Se	ction 4(1)				
1.6.1	Categories of documents	Partially Met		1.93	https://spa.ac. n/sites/default files/2024-04/ Statutes.pdf h tps://spa.ac.in sites/default/fi es/SPA%20A CT%202014.p	/ t /	1.93	Okay
1.6.2	Custodian of documents/categories	Partially Met	3.85	1.93	https://spa.ac. n/sites/default files/2024-04/ Statutes.pdf		1.93	Okay
1.7	Boards, Councils, Committees and other B	odies constitute	d as pai	t of the Pu	iblic Authority	[Section 4(1)	(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.F		0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	https://spa.ac. n/sites/default	_	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					files/2024-04/ Decision_mak ing_process.F DF			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.F		0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.F		0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://spa.ac. n/sites/default files/2024-04/ Decision_mak ing_process.F DF https://spa .ac.in/sites/de ault/files/2024 -04/Power%2 0and%20Duti es%20of%20 Officers_0.pdf	f	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://spa.ac. n/rti	iFully Met	0.96	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://spa.ac. n/rti	iFully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://spa.ac. n/rti	iFully Met	0.96	Okay
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://spa.ac. n/contact-us h ttps://spa.ac.ir /administratio n		3.85	Okay
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://spa.ac. n/contact-us	iFully Met	3.85	Okay
1.9	Monthly Remuneration received by officers &	employees	including	system of	compensatio	n[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://spa.ac. n/sites/default files/2025-05/ 3_0.pdf	•	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://spa.ac. n/sites/default files/2025-05/ 3_0.pdf	•	3.85	Okay
1.10	Name, designation and other particulars of Pu	ıblic Informa	ation Offic	cers[Section	· ·)]		
1.10.1		Fully Met	3.85	3.85	https://spa.ac. n/sites/default files/2024-04/ List_of_PIO_a nd_FAA.PDF	iFully Met /	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://spa.ac. n/sites/default files/2024-04/ List_of_PIO_a nd_FAA.PDF		3.85	Okay
1.11	Number of employees against whom disciplin	ary action h	as been _l	proposed/	taken (F No. 1	/6/2011- IR dt	. 15.4.201	3)
1.11.1	Number of employees against whom disciplinary	Not Applica	ole0	0	empty	Not Applicab	le0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	action has been (i) Pending for minor penalty or major penalty proceedings							
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Not Applicable	e0	0	empty	Not Applicable	0	Okay
1.12	Programmes to advance understanding of R1	(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Training%20w orkshop%201 3%20and%20 14th%20Janu ary%202016.p df https://spa. ac.in/sites/def ault/files/2024 -04/Training% 20workshop% 2014th%20July-2017.pdf		1.92	Okay
1.12.2	Efforts to encourage public authority to participat in these programmes	eFully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Training%20w orkshop%201 3%20and%20 14th%20Janu ary%202016.p df https://spa. ac.in/sites/def ault/files/2024 -04/Training%		1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					20workshop% 2014th%20Jul y-2017.pdf			
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Training%20w orkshop%201 3%20and%20 14th%20Janu ary%202016.p df https://spa. ac.in/sites/def ault/files/2024 -04/Training% 20workshop% 2014th%20July-2017.pdf		1.92	Okay
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://spa.ac. n/sites/default files/2024-04/ Procedure%2 Ofor%20RTI_0. pdf, https://s pa.ac.in/sites/ default/files/20 24-04/RTI%20 Act%20updat ed%20on%20 2011_0.pdf		1.92	Okay
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 1	5.4.2013	l '			'	
1.13.1	Transfer policy and transfer orders[F No.	Fully Met	7.69	7.69	https://spa.ac.	iFully Met	7.69	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	1/6/2011- IR Dt. 15.4.2013]				n/sites/default files/2024-04/ Transfer_Ord er-12-04-2024 .PDF https://s pa.ac.in/sites/ default/files/20 25-05/cic.pdf	Į.		
Total			92	84		92	87	
2	Budget and Programme		_					
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, prop	osed exp	enditure a	nd reports on	disburseme	ents made	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://spa.ac. n/sites/default files/2025-05/ 1_0.pdf	•	10.00	Okay
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://spa.ac. n/sites/default files/2025-05/ 1_0.pdf		10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://spa.ac. n/sites/default files/2025-05/ 1_0.pdf	•	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://spa.ac. n/sites/default files/2025-05/ 1_0.pdf	,	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://spa.ac. n/sites/default files/2025-05/ 1_0.pdf	•	10.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	http://spa.ac.i n/tenders http s://gem.gov.in /		10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						
2.2.1	Budget	Not Met	20	0	empty	Not Met	0	Okay
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://spa.ac. n/sites/default files/2025-05/ copy_of_order s.pdf	/	20.00	Okay
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)	xii)]					
2.3.1	Name of the programme of activity	Not Applicable		0	empty	Not Applicable	0	Okay
2.3.2	Objective of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Okay
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.5		Not Applicable	eO	0	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	eO	0	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	eO	0	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F.			5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	90	0	empty	Not Applicable	0	Okay
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.5	Particulars of recipients of concessions, perm	its of authoriz	ations	granted by	y the public au	thority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	e0	0	empty	Not Applicable	0	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://spa.ac. n/sites/default files/2025-05/ 2.pdf		50.00	Okay
Total			150	130	·	150	130	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	•		•		•	elation to	the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable		0	empty	Not Applicable	0	Okay
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	eO	0	empty	Not Applicable	0	Okay
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.4	Public- Private Partnerships (PPP)- Detailed	Not Applicable	90	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	project reports (DPRs)							
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Okay
3.2	Are the details of policies / decisions, which a	ffect public, i	nforme	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		e0	0	empty	Not Applicable	0	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive. Outline the Public consultation process		e0	0	empty	Not Applicable	0	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Not Applicable	e0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for consultation before formulation of policy							
3.3	Dissemination of information widely and in	n such form an	d manner	which is e	asily accessi	ble to the pu	blic [Section	on 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://spa.ac	c.iFully Met	50.00	Okay
3.4	Form of accessibility of information manua	al/ handbook[S	ection 4(1)(b)]		'		'
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://spa.ac n/academics pa-new-delh prospectus-2 24-25 https:// pa.ac.in/sites/2 24-05/Ordina ce-No-1-Exa ination-Rules 2017.pdf http://spa.ac.in/a nual-report h ps://spa.ac.ir/a downloads h ps://spa.ac.ir sites/default/ es/2024-05/S udent%20Ha dbook%2020 9-20.pdf http://spa.ac.in/si s/default/files 2024-05/Stucent%20Handook%202018	/s i- 20 /s s/ ss/ 20 an m s- os in tt n/ tt n/ fill St an o1 s: te ss/ d d lb	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					19.pdf https://spa.ac.in/downloads https://spa.ac.in/sites/default/files/2024-05/PhD-Crdinance-II-Revised-24-03-2023.pdf https://spa.ac.in/grievances https://spa.ac.in/sites/default/files/2024-05/Sexua_Harassment_policy.pdf https://spa.ac.in/resources/documentation-ard-publications			
3.4.2	Information manual/handbook available in printe format	d Fully Met	25	25.00	unit https://spa.ac. n/academics/s pa-new-delhi- prospectus-20 24-25 https://s pa.ac.in/sites/ default/files/S PA_New_Del hi_Prospectus _2024.pdf https://spa.ac.in/de		25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ownloads http			
					s://spa.ac.in/s	i		
					tes/default/file			
					s/2024-05/Ord	k		
					inance-No-1-E	<u> </u>		
					xamination-Ru	J		
					les-2017.pdf h	ı		
					ttps://spa.ac.ir	า		
					/annual-report			
					https://spa.ac.	i		
					n/downloads h			
					ttps://spa.ac.ir	า		
					/sites/default/f			
					les/2024-05/S	t		
					udent%20Har	ı		
					dbook%20201	1		
					9-20.pdf https	:		
					//spa.ac.in/site			
					s/default/files/			
					2024-05/Stud			
					ent%20Handb			
					ook%202018-			
					19.pdf https://			
					spa.ac.in/dow			
					nloads https://			
					spa.ac.in/sites			
					/default/files/2			
					024-05/PhD-C			
					rdinance-II-Re			
					vised-24-03-2			
					023.pdf https:/			
					/spa.ac.in/grie			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					vances https://	/		
					spa.ac.in/sites			
					/default/files/2			
					024-05/Sexua	I		
					_Harassment			
					_policy.pdf htt			
					ps://spa.ac.in/			
					resources/doc	;		
					umentation-ar	1		
					d-publications	-		
					unit			
3.5	Whether information manual/ handbook availa	able free of co	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Not Applicabl	e0	0	empty	Not Applicable	0	Okay
3.5.2	List of materials available at a reasonable cost of	Not Applicabl	e0	0	empty	Not Applicable	0	Okay
	the medium							
	the medium							
Total	ine medium		100	100		100	100	
Total 4	E-Governance		100	100		100	100	
		ook Available			R dt. 15.4.2013		100	
4	E-Governance	ook Available Partially Met	e [F No.		R dt. 15.4.2013 The website is	1	100 4.76	Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II		1		Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II	The website is	1		Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II	The website is bilingual and	1		Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II	The website is bilingual and Hindi content	1		Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II	The website is bilingual and Hindi content is in the final	1		Okay
4 4.1	E-Governance Language in which Information Manual/Handb		e [F No.	1/6/2011-II	The website is bilingual and Hindi content is in the final stages of] Partially Met		Okay
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development.] Partially Met iFully Met	4.76	•
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development. https://spa.ac.] Partially Met iFully Met	4.76	•
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development. https://spa.ac.n/academics/spa-new-delhi-	Partially Met	4.76	•
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development. https://spa.ac.n/academics/spa-new-delhiprospectus-20	Partially Met	4.76	•
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development. https://spa.ac. n/academics/spa-new-delhiprospectus-2024-25 https://s	Partially Met	4.76	•
4 4.1 4.1.1	E-Governance Language in which Information Manual/Handb Hindi	Partially Met	9.52	1/6/2011-II 4.76	The website is bilingual and Hindi content is in the final stages of development. https://spa.ac.n/academics/spa-new-delhiprospectus-20	Partially Met	4.76	•

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ce-No-1-Exan	n		
					ination-Rules-			
					2017.pdf https	3		
					://spa.ac.in/an	n		
					nual-report htt	t		
					ps://spa.ac.in/			
					downloads htt			
					ps://spa.ac.in/	′		
					sites/default/fi			
					es/2024-05/St	t		
					udent%20Har	1		
					dbook%20201	1		
					9-20.pdf https	:		
					//spa.ac.in/site			
					s/default/files/			
					2024-05/Stud			
					ent%20Handb			
					ook%202018-			
					19.pdf- https:/			
					spa.ac.in/dow			
					nloads https://			
					spa.ac.in/sites			
					/default/files/2			
					024-05/PhD-0			
					rdinance-II-Re	9		
					vised-24-03-2			
					023.pdf https:/			
					/spa.ac.in/grie			
					vances https:/			
					spa.ac.in/sites			
					/default/files/2			
					024-05/Sexua			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					_Harassment _policy.pdf htt ps://spa.ac.in/resources/documentation-and-publications-unit			
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://spa.ac. n/academics/s pa-new-delhi- prospectus-20 24-25 https://s pa.ac.in/sites/ default/files/S PA_New_Del hi_Prospectus _2024.pdf http s://spa.ac.in/d ownloads http s://spa.ac.in/si tes/default/file s/2024-05/Ord inance-No-1-E xamination-Ru les-2017.pdf h ttps://spa.ac.ir /annual-report https://spa.ac.ir /sites/default/file s/2024-05/S		9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
				_	udent%20Har			
					dbook%20201	1		
					9-20.pdf https	:		
					//spa.ac.in/site	e		
					s/default/files/	,		
					2024-05/Stud			
					ent%20Handk			
					ook%202018-			
					19.pdf https://			
					spa.ac.in/sites			
					/default/files/2			
					024-05/PhD-0			
					rdinance-II-Re			
					vised-24-03-2			
					023.pdf https:	/		
					/spa.ac.in/grie			
					vances https:/	/		
					spa.ac.in/sites			
					/default/files/2			
					024-05/Sexua	ıl		
					Harassment			
					_policy.pdf htt	:		
					ps://spa.ac.in/			
					resources/dod			
					umentation-ar	า		
					d-publications	;-		
					unit			
4.2	When was the information Manual/Handbo	ok last updated	d?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://spa.ac.	iFully Met	28.57	Okay
					n/annual-			
					report https://s	6		
					pa.ac.in/resou			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					rces/documentation-and-publications-unit			
4.3	Information available in electronic form[Section of the content of	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://spa.ac. n/academics/s pa-new-delhi- prospectus-20 24-25 https://s pa.ac.in/sites/ default/files/S PA_New_Del hi_Prospectus _2024.pdf http s://spa.ac.in/d ownloads http s://spa.ac.in/s tes/default/file s/2024-05/Ord inance-No-1-E xamination-Ru les-2017.pdf https://spa.ac.ir/ /annual-report https://spa.ac.ir/ /annual-report https://spa.ac. n/sites/default files/2024-05/ Student%20H andbook%202 019-20.pdf htt ps://spa.ac.in/ sites/default/file		9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					es/2024-05/St			
					udent%20Har	1		
					dbook%20201	1		
					8-19.pdf https	:		
					//spa.ac.in/site	e		
					s/default/files/	'		
					2024-05/PhD-			
					Ordinance-II-			
					Revised-24-0			
					3-2023.pdf htt	:		
					ps://spa.ac.in/	'		
					grievances htt	t		
					ps://spa.ac.in/	'		
					sites/default/fi	I		
					es/2024-05/S			
					exual_Harass			
					ment_policy.p			
					df https://spa.			
					ac.in/resource			
					s/documentati	i		
					on-and-public			
					ations-unit htt			
					ps://spa.ac.in/			
					admissions ht			
					ps://spa.ac.in/			
					ibrary https://s	S		
					pa.ac.in/rti			
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	https://spa.ac.		9.52	Okay
	information				n/academics/s			
					pa-new-delhi-			
					prospectus-20			
					24-25 https://s	6		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					pa.ac.in/sites/			
					default/files/S			
					PA_New_Del			
					hi_Prospectus	3		
					_2024.pdf http			
					s://spa.ac.in/c			
					ownloads http			
					s://spa.ac.in/s	i		
					tes/default/file	:		
					s/2024-05/Ord	b		
					inance-No-1-l	≣		
					xamination-R	u		
					les-2017.pdf h	า		
					ttps://spa.ac.ii			
					/annual-repor			
					https://spa.ac			
					n/sites/default			
					files/2024-05/			
					Student%20H			
					andbook%202	2		
					019-20.pdf htt	t		
					ps://spa.ac.in/	<i>(</i>		
					sites/default/fi	1		
					es/2024-05/S	t		
					udent%20Har	า		
					dbook%2020	1		
					8-19.pdf https	:		
					//spa.ac.in/site			
					s/default/files/			
					2024-05/PhD			
					Ordinance-II-			
					Revised-24-0			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					3-2023.pdf https://spa.ac.in/grievances https://spa.ac.in/sites/default/fies/2024-05/Sexual_Harassment_policy.pdf https://spa.ac.in/resources/documentaton-and-publications-unit https://spa.ac.in/admissions https://spa.ac.in/ibrary https://spa.ac.in/rtipa.ac.in/rti	t t d d d		
4.3.3	Location where available	Fully Met	9.52	9.52	https://spa.ac n/academics/s pa-new-delhi- prospectus-20 24-25 https://s pa.ac.in/sites/ default/files/S PA_New_Del hi_Prospectus _2024.pdf http s://spa.ac.in/d ownloads http s://spa.ac.in/s tes/default/file		9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/2024-05/Or	d		
					inance-No-1-l	E		
					xamination-R	u		
					les-2017.pdf l	h		
					ttps://spa.ac.i	n		
					/annual-repor			
					https://spa.ac	.i		
					n/sites/defaul	t/		
					files/2024-05/	<i>'</i>		
					Student%20H	1		
					andbook%20	2		
					019-20.pdf ht	t		
					ps://spa.ac.in			
					sites/default/f	il		
					es/2024-05/S	t		
					udent%20Hai	n		
					dbook%2020	1		
					8-19.pdf https	s:		
					//spa.ac.in/sit			
					s/default/files/	/		
					2024-05/PhD	-		
					Ordinance-II-			
					Revised-24-0			
					3-2023.pdf ht	t		
					ps://spa.ac.in			
					grievances ht			
					ps://spa.ac.in			
					sites/default/f			
					es/2024-05/S			
					exual_Harass			
					ment_policy.p			
					df https://spa.			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ac.in/resource s/documentati on-and-public ations-unit htt ps://spa.ac.in/ admissions ht ps://spa.ac.in/	t		
4.4	Portioulars of facilities available to citize	n for obtaining in	formatio	n[Cootion /	ibrary			
4.4.1	Particulars of facilities available to citize Name & location of the facility	Fully Met	7.14	7.14	https://spa.ac. n/academics/f aculty	-	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://spa.ac. n/grievances https://spa.ac. n/academics/s pa-new-delhi- prospectus-20 24-25 https://s pa.ac.in/librar y https://spa.ac c.in/research/research-centre es/centre-for- analysis-and-s ystems- studies-cass h ttps://spa.ac.ir /research/research- centres/gis htt ps://spa.ac.in/		7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
				IVIGIR	research/rese arch-centres/remote- sensingrs https://spa.ac.in/resources/workshop https://spa.ac.in/resources/student-council https://spa.ac.ir/resources/hostels https://spa.ac.in/resources/hostels https://spa.ac.in/resources/hostels https://spa.ac.in/resources/document		IVIAINS	IVEITIGINS/OTCE
					ation-and-pub ications-unit	I		
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://spa.ac. n/library	iFully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://spa.ac. n/contact-us	iFully Met	7.14	Okay
4.5	Such other information as may be prescribe	d under Secti	ion 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://spa.ac. n/sites/default files/2024-04/ Grievance_Committee_2024 .pdf https://sp a.ac.in/grieva nces https://sp	/ D	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					a.ac.in/sites/d efault/files/202 5-05/cic.pdf			
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://spa.ac. n/consultancy https://spa.ac. n/research- projects		4.10	Okay
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://spa.ac. n/consultancy https://spa.ac. n/research- projects		4.10	Okay
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://spa.ac. n/consultancy https://spa.ac. n/research- projects		4.10	Okay
4.5.5	Annual Report	Fully Met	4.1	4.10	https://spa.ac. n/annual- report	iFully Met	4.10	Okay
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://spa.ac. n/faqs	iFully Met	4.10	Okay
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/6/2	2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed		14.29	14.29	https://spa.ac. n/rti-queries	iFully Met	14.29	Okay
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://spa.ac. n/rti-appeal	iFully Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.7	Replies to questions asked in the Parliament	Section 4(1)(I	o)(xvii)]					
4.7.1	Details of questions asked and replies given	Not Applicab	le0	0	empty	Not Applicable	e0	Okay
Total			167	163		167	163	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/20	16-IR dt.	17.8.2016,	F No. 1/6/201	1-IR dt. 15.4.2	013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://spa.ac n/sites/default files/2024-04/ Names%20ar d%20details% 20of%20earlie r%20CPIO%2 7s%20and%2 0FAA%27s%2 0%202015%2 0onwards.pdf https://spa.ac n/sites/default files/2025-06/ CPIO.pdf		20.00	Okay
5.1.2 5.1.3	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out Appointment of Nodal Officers not below the rank		20	20.00	https://spa.ac n/sites/default files/2025-05/ School_of_Planning_and_A chitecture.pdf https://spa.ac	a	20.00	Okay
	of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers				n/sites/default files/2024-04/ List_of_PIO_a nd_FAA.PDF	a		,
5.1.4	Consultancy committee of key stake holders for	Fully Met	20	20.00	https://spa.ac	iFully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers				n/sites/default. files/2024-04/ Consultancy_ Committee.P DF			
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://spa.ac. n/sites/default, files/2024-04/ Consultancy_ Committee.P DF		20.00	Okay
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have	ve minimum r	esort to	use of RT	I Act to obtain	information	[Section 4	4(2)]
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://spa.ac. n/rti	iFully Met	25.00	Okay
6.2	Guidelines for Indian Government Websites (CSM Secretariat Manual of Office Procedures (CSM Personnel, Public Grievance and Pensions, G	IOP) by Depai	•		• •			
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	STQC of the School's Website is under Process	Not Met	0	Okay
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25		Not Met	0	Okay
Total			50	38		50	25	
	Total		659	615		659	605	