Advt. No. 01/CoE/SPA/2025   **Dated: 04/07/2025**

Engagement of Technical and Administrative Manpower for CENTRE OF EXCELLENCE IN URBAN PLANNING AND DESIGN, MOHUA, GOVT. OF INDIA on contract basis

Applications are invited from Indian Nationals for the following positions:-

A- Technical Positions

Sl. No.	POST NAME	SALARY DETAILS	*ESSENTIAL QUALIFICATIONS	EXPERIENCE	DESIRABLE
1.	Senior Research Officer– Soft Computing (SRO - Soft Computing)	Consolidate Gross Salary Rs.80,000/- per month (TA/DA for outstation visits will be as per entitlement of Pay Level – 10)	Please refer to Note Number – 02	4 Years for Non – Ph.D. 2 Year experience for Ph.D. Degree	Experience in App Development/Dashboard Making/Soft Computing and related working experience, etc.
2.	Research Associate (Level I)	Consolidated Gross Salary Rs.53,000/- per month (TA/DA for outstation visits will be as per entitlement of Pay Level-6)	Please refer to Note Number – 01	2 Years for Non-Ph.D.	Ph.D. in relevant area. Proficiency in Soft Computing/ GIS/ MS Project/ Data Analytics
3.	Research Associate (Level II)	Consolidated Gross Salary Rs.45,000/- per month. (TA/DA for outstation visits will be as per entitlement of Pay Level-6)	Please refer to Note Number – 01	-	Ph.D. in relevant area. Proficiency in Soft Computing/ GIS/ MS Project/ Data Analytics
4.	Senior Research Associate (SRA)	Consolidated Gross Salary Rs.67,000/- per month (TA/DA for outstation visits will be as per entitlement of Pay Level – 7)	Please refer to Note Number – 01	3 Years for Non – Ph.D. 1 Year experience for Ph.D Degree	Ph.D Proficiency in Soft Computing/GIS/MS project/Data Analytics Experience in capacity building/Training Activities.

Note Number – 01:

*ESSENTIAL QUALIFICATIONS: For the post from Serial Number 2 to 4.

01) Master of Building Engineering and Management (M. BEM).
02) Master of Design (Industrial Design).
03) Master of Architecture (M. Arch) with specialization in Urban Design/ Architectural Conservation/ Landscape Architecture.
04) Master of Planning with specialization in Urban Planning/ Regional Planning/ Housing/ Environmental Planning/ Transport Planning.
05) B. Plan/B. Arch with PhD. in the area related to Planning/ Architecture.

Note Number - 02:

ESSENTIAL QUALIFICATIONS: For the post for Serial Number 1 Only.

01) B.Tech/Computer Science/IT/Electronics.

Administrative Positions

Sl. No.	POST NAME	SALARY DETAILS	ESSENTIAL QUALIFICATIONS	EXPERIENCE	DESIRABLE
1.	Accountant	Gross Salary Rs.43,000/- per month	B.Com./CA/ICWA	03 years' experience in Tally Prime/Accounts/ budget.	05 Years of Experience in Tally, Taxation/ Banking/ Routine Accounting, etc.

GENERAL CONDITIONS/ INSTRUCTIONS

A. Remuneration and Other Allowances:-

The remuneration will be paid as mentioned above. No other allowance such as TA, DA, HRA, Medical etc. will be admissible. However, in the case of the field visits recommended by the Head of the Project, TA/DA will be paid as per the entitlement mentioned above.

B. Terms of Engagement:-

i. Having accepted the offer of engagement the candidates, shall enter into a contract, also having the confidentiality clause, with the Centre of Excellence in Urban Planning and Design, detailing the terms and conditions of engagement, before being assigned any work.

ii. The tenure of the candidates engaged will be initially for a period of 1 year from the date of engagement which is extendable based upon performance. The maximum period of engagement shall be five years. The tenure may be terminated by giving one month's notice on either side.

iii. Any breach of contract executed by the candidate shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar him/them from future engagements by the School of Planning and Architecture.

iv. Centre of Excellence in Urban Planning and Design, SPA Delhi or its representative reserves the right to reject any application without assigning any reasons.

v. In case an applicant does not meet the minimum eligibility criteria prescribed for the post and appears in the interview, it will be at the applicant's own risk and cost and if it is detected / does not fulfill eligibility criteria, the candidature shall be cancelled without assigning any reason.

vi. Employees do not have the right to claim regularization or permanent status, and their services are only valid for the duration of their project.

vii. The Number of Posts may increase.

viii. Annual Increment @3% will be given to the candidates with satisfactory performance.

ix. The candidates will be entitled for eight Casual Leaves in a year.

C. How to apply:-

Interested candidates are required to apply in the prescribed application form, which can be downloaded from the links:

For Technical Positions
https://spa.ac.in/sites/default/files/application-form-for-coe_technical_0.pdf

For Administrative Positions
https://spa.ac.in/sites/default/files/application-form-for-coe_-administration_0.pdf

Proper scanned copy of complete application form, along with self-attested copies of certificates, marks sheets, testimonial, etc. will be sent to mail ID: coeupdspad@spa.ac.in Latest by: 15/07/2025. Receiving applications after the last date and incomplete applications shall be summarily rejected.

D. Mode of Selection:-

Applications received in response to advertisement will be scrutinized and shortlisted applicants will be called for a personal interaction and documents verification with original documents. Based on qualifications, experience & outcome of personal interaction, the candidate will be selected.

Sd-
(Head of the Project)